

MAHARAJADHIRAJ UDAY CHAND WOMEN'S COLLEGE

NOTICE NO.: 336

Date: 29.09.2022

This is to notify all concerned that various committees of the College for the session 2022-2023 had been proposed and recommended by the Teachers' Council for final approval of the Governing Body. After discussion and minor necessary changes this has been approved by the Governing Body on 21.09.2022 (Meeting No. 5). Thus these Committees are coming into functional mode w.e.f. 21.09.2022.

However, it is important to note that scope of inclusion of members for the sake of transparency and better work will remain open through discussion between the Convener(s) and the Principal.

B. Jom 29.9.2022

Principal

MUC Women's College,

Purba Bardhaman

Principal

M. U. C. Women's College.

Purba Bardhaman

MUC WOMEN'S COLLEGE, PURBA BARDHAMAN
TEACHERS' COUNCIL, MUCWC
For the Session: 2022-23 (w.e.f. 21.9.2022)

SL NO	NAME OF THE COMMITTEE(S)	SUB-COMMITTEE(S)	CONVENER(S)/ JT. CONVENER(S)	ASSISTANT CONVENER(S)	MEMBER(S) (TS)	MEMBER (NTS)
1	ADMISSION (COLLEGE & HOSTEL)		MM(GEO) PD(LIB)	SR(CHEM) SBM(BOT)		
2	TIME TABLE & ATTENDANCE		IB(BOT) MDG (HIST)	SR(PHYSC) RS(SANS)	PKR(PHIL) SH(LIB) MP(BENG) OM(PHYSC)	
3	EXAMINATION	INTERNAL SEM I,III,V	BC(LIB)	OM(PHYSC) SD(POLSC)		
		INTERNAL SEM II, IV, VI	MM(ENG)	ERA(POLSC) SH(LIB)		
		UNIVERSITY EXAM SEM I,II	PKR			
		UNIVERSITY EXAM SEM III,	BC (LIB)			
		UNIVERSITY EXAM SEM IV	AR (MICRO B)			
		UNIVERSITY EXAM SEM V, VI	CD (BOT)			
		PG EXAM COORDINATOR	OS(ENG)			
		RESULT WITH MARKS CAPTURING COMMITTEE SEM I,II,III	KS(ECO)	OM(PHYSC) SD(POLSC)		
		RESULT WITH MARKS CAPTURING COMMITTEE SEM IV,V,VI	RS(SANS)	SUMON BANER.(PHIL)		
		EXTERNAL EXAMINATION	KS(ECO) (External Exam)			
		ADD ON COURSE	KCB (POLSC) (ADD-ON COURSE)			
4	BUILDING COMMITTEE & RESOURCE (FUND) GENERATION		AD(PHYSC) MM(GEO)			
5	PURCHASE		CD(BOT) SC (MICRO)	SR(CHEM)	SB(MATH) SB(ECO) RR(HIST) AR(MICRO)	
6	SERVICE BOOK		SC(MICRO) SM(ZOO)	MB(BOT)	RR(HIST)	
7	STOCK REGISTRER		BM(ZOO)	AKS(SANS)	RS(SANS)	

Dr. S. Mondal

B. Z.

					SUMON(PHIL)	
8	ANNUAL BUDGET (FINNANCIAL) & INCOME TAX		IP(BURSAR)	SB(ECO) AB(ECO) APM(PHIL)	SR(CHEM)	
9	LIBRARY		SH(LIB)	PD(LIB),BC(LIB)		
10	ENVIRONMENT & NATURAL RESOURCE MANAGEMENT		CD(BOT)	SM(BOT) AR(MICRO)	KMA (NUTRI) SM (BOT)	
11	RESEARCH & PUBLICATIONS		PSG(ENG)	JD(ENG) SKG(PHYSC)	SM(BOT) NR(ZOO) AKS (SANS)	
12	AWARNESS CELL (COMPETITIVE EXAM, CAREER COUNSELLING, PLACEMENT, ETC)		GB(CHEM) SC(ZOO)	KCB (POLSC) AB(MATH)		
13	SEMINAR COMMITTEE		JD(ENG) MAR(HIST)	IB(BOT) ERA(POLSC)		
14	MENTORING, GROOMING & SOFT SKILL		AC(ENG) JP(ENG)	MM(ENG) AKS(SANS)		
15	CANTEEN (STUDENT & STAFF)		MB(BOT) KMA(NUTR)	SH(LIB) AG(SANS)		
16	GAMES & SPORTS (STUDENT & STAFF)		SUMON B(PHIL) AB(MATH)	ERA(POLSC) AG(SANS)	DK (PHYS.Ed.)	
17	CULTURE		PC(GEO)	IB(BOT) AB(POLSC) RB(BENG)	APM(PHIL) KH(CHEM) KD(CHEM)	
18	CELL FOR WOMEN EMPOWERMENT		AB(POLSC) RB(BENG)	OS(ENG) HL(ECO)	MDG(HIST) BC(LIB)	
19	ICC	ANTI-RAGGING SQUAD	IB(BOT)	SR(PHYSC) SB(MATH)	SM (BENG) BC (LIB)	
		PREVENTION OF SEXUAL HARRASEMENT	SM(BENG) AB(ECO)	MDG BC	MC, DR, AM, RR(TCS),MP, MM, SB	SH, KR
20	ICT & WEBSITE MANAGEMENT		MM(GEO) PC(BOT)	CD(BOT) SR(CHEM)	AD (PHYS) AC (ENG)	
21	WALL MAGAZINE & COLLEGE MAGAZINE		AKS(SANS) JP(ENG)	BB(SANS) MP(BENG)	MM (ENG), AC (ENG)	
22	UGC RELATED ACTIVITIES COMMITTEE & HEALTH SCHEME(WBHS)		HL(ECO) SM(BOT)	OS(ENG) SC(ZOO)	MDG (HIST)	
23	DATA COLLECTION & PRESERVATION		KMA(NUTR) PC(BOT)	SMB(BOT) SOMA(PHIL)	RGM (MASS.COM)	
24	STUDENT WELFARE COMMITTEE		MB(BOT)	JP(ENG)	SB(ECO)	SH, SD

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M. Z.

			PD(LIB)	MP(BENG) AG(SANS)	MC(HIST) MDG(HIST) KMA(NUTR)	
25	PF		IP(CHEM)	KH(CHEM) AB(ECON)	SB(MATH) SAS(MATH) SD(MATH)	KCG, SD, Sk. Laltu
26	POST CREATION, PENSION & BCW		PSG(ENG) SM (zoo)	HL(ECON) AR(MICRO)		PCM, KCG
27	ACADEMIC AUDIT COMMITTEE		KMA(NUTR) NR(ZOO)	SD(POLSC) MM(ENG)		SH
28	LAB COMMITTEE		BM(ZOO)	BS(PHYSC) SM (BOT)	ALL HOD (SCIENCE & GEO)	
29	ALUMNI CELL		OM(PHYSC) AR(MICR)	MM(ENG) SB(MATH)	MB(BOT) PD(LIB)	
30	STUDENTS COUNSELLING (PSYCHOLOGICAL, ACADEMIC & SOCIAL)		MC(HIST) AC(ENG)	SM(BENG) BS(PHYSC)		
31	CAS and Promotion (TS & NTS)		SM	BS (PHYSC)		
32	NSS**	PROGRAMME OFFICER(S)	MM(ENG)-UNIT-1 SMB(BOT)-UNIT-2			
33	NCC**		SOMA B(PHIL)			
34	AISHE & NIRF**		AD(PHYSC)	KMA(NUTR)		
35	STUDENTS CREDIT CARD & UCCHASIKSHA PORTAL**		PC(BOT)	RR(HIST)		

****These are not Committees**

- For the sake of transparency and betterment of activities, members may be included /changed anew with discussion between the conveners of respective committees and the Principal.
- Every Committee must submit Work progress report on Quarterly basis (starting from July of every academic year) to IQAC Coordinator and College Authority. Annual report too, must be submitted in regular basis.
- All these committees, after necessary changes and rectification, stand approved by GB (Vide, item no. 317,(A), meeting date..21.09.2022)

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DR RAJESWAR ROY
SECRETARY
TEACHERS' COUNCIL
MUC WOMEN'S COLLEGE

Swarnendu Mondal
DR SWARNENDU MONDAL
ASSISTANT SECRETARY
TEACHERS' COUNCIL
MUC WOMEN'S COLLEGE

B. G. Goswami
DR BANIBRATA GOSWAMI
PRESIDENT
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Principal
Y. U. C. Women's College
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