

MUC WOMEN'S COLLEGE, PURBA-BARDHAMAN

NOTICE NO. 083

DATE - 21.03.2022

All the departmental In-Charge/Heads are requested to submit proposals of academic activities and days to be observed (at least 05 in the year) according to the allotment of Rs. 50,000/- (for two consecutive semesters, from April 2022 to March 2023) to the Principal, after resolutions/decisions in departmental meeting.

For academic budget allocation and related activities, please follow the given list, approved by the Governing Body and college administration.

B. Jom 21/03/2022

Principal *Principal*
MUC Women's College
Purba Bardhaman

Allocated Budget for funds disbursement of Fund for each department,
MUCWC.

Heads/Activities:

Sl.No.	Heads/Activities:	Amount	Remarks, if any
01.	General Requirements (Chemicals, Printing & Stationary, etc.)	15,000/	
02.	Seminar, Workshops, Conferences, Special Lectures, Poster Presentation, Publications etc.	10,000/	
03.	Student Projects: (Binding, etc. - for Presentation before NAAC & other Preparation, Verification)	2,000/	
04.	Wall Magazines	1,000/	
05.	Observation /Celebrations of Special days (Department)	5000/	
06.	Educational Tours/Excursions/ Field Study/ Data Collection	5000/	
07.	Visit to National Library, Universities, Laboratories, Science Buildings, Industries, Museums, Botanical Gardens (For Advanced Learners)	5000/	
08.	Students' Performances (Drama, Debate, Extempore, Quiz etc...related with NAAC activity scoring fields)	5000/	
09.	Misc. Expenditure	2000/	
10.	For Science Departments: Instruments & Infrastructure	As per Requirement	College will Decide and spend on priority basis.

B. J. 21/3/2022
PRINCIPAL
M.U.C. Women's College
Purba Barahman